

**Green Tech High Charter School  
Board Meeting Minutes  
Thursday, December 19, 2019**

**Present:** Pamela Williams, Jahmel Robinson, Matthew Toporowski, Laura Chmielinski, Dona Bulluck, Madalyn Royal

**GTH Staff:** Dr. Paul Miller, Tanya Ford-Otieno, Brian Rodriguez, Dr. Haigh-Nicol, Jen Wilson

**Guest:**

The meeting was called to order at 5:31 pm, by the Board President, Pamela Williams.

Public Comment: -None

Motions

Matthew Toporowski moved that the board minutes of October 17, 2019 be approved. It was seconded by Jahmel Robinson and unanimously approved. Mathew Toporowski moved that the board minutes of December 19, 2019 be approved. It was seconded by Jahmel Robinson and unanimously approved.

Matthew Toporowski motioned to authorize the Principal, Board President and any agent they deem necessary to negotiate an agreement with Burke Services to execute a contract for the purchase of 99 Slingerland Street, Albany, New York 12202 no later than September 30, 2020. Said agreement shall be contingent on financing not to exceed \$35,000 per month in payments for a fixed term of 10 years. The interest rate shall be no more than 5%. The purchase price shall not exceed \$3.1 million. If the interest rate is to be above 5% and/or we are asked for a down payment above \$50,000 at the time of closing then the Board must reconsider the terms. Laura Chmielinski seconded and it was unanimously approved.

Finance Report – was reviewed by the Board, (attachment on file)

Governance:

- Principal Report was reviewed by the Board (attachment on file)
- Office Report was reviewed by the Board (attachment on file)
- Data Statistics Report was reviewed by the Board (attachment on file)
- Programs Facilitator Report was reviewed by the Board (attachment on file)
- Instructional Facilitator Report was reviewed by the Board (attachment on file)
- Assistant Principal Report ( Middle School ) was reviewed by the Board (attachment on file)
- Guidance Report was reviewed by the Board (attachment on file)

New Business

None

Executive Session

None

Adjournment

Pamela Williams adjourned the meeting at 6:14 pm.

Respectfully Submitted,  
By Tanya Ford-Otieno, Board Assistant