September 22, 2020

Dear Parents/Guardians,

 We could not have such high academic standards, if we did not have equally high disciplinary standards. Because we have started the school year remotely we have had to make some changes to our disciplinary procedures. Here are the disciplinary procedure moving forward until students return back to the building:

* If a student is removed from class with 5 demerits- They will have **Virtual Detention** from: 4:00-4:30 pm Mon-Thurs. Link will be provided, Parents/Guardians will be notified
	+ If a student fails to attend: They must **make up detention the next day**

4:00-4:30 pm. Mon-Thurs, Failure to make it up, will result in ISS

* **Failure to Serve Detention**: will result in **2 Days of ISS (In School Suspension)**
	+ Students cannot attend Virtual Class, but can still work on PLATO.
	+ While in ISS, students will get support for PLATO from 2:30-4:30 pm.ISS virtual link will be provided
	+ **Students must attend 2 complete days of ISS before returning to class**
* While in ISS Students will complete ISS intake form and will complete a character development assignment before starting their work on PLATO

Please note that 1 day of ISS equals 2 days of detention and 1 day of OSS (Out of School Suspension) equals 4 days of detention. The maximum amount of detentions a student can have per school year is 10 for upperclassmen and 12 for freshman. Students may be expelled if they exceed the number of maximum detentions. For further explanation please view our Student Handbook on page 65.

Sincerely,

Dr. Paul Miller, Principal