

Green Tech High Charter School
Board Meeting Minutes
Thursday, December 7, 2023

Present: Matthew Toporowski, Board Chair, (Virtual), Dona Bulluck, Barry D. Walston, (Virtual), Marie Allen-Campbell, Pamela Williams, (Virtual), Tony Kelley, Alex Varghese

GTH Staff: Jaymes White, Dr. Teresa Haig Nicol, Dr. Kimberly Davis, Tanya Ford, Kelly Sweeney, Dr. Andrea Lowe, Lyndrell Randel, David Trahan, Raye MacTiernan, Michael Logan, Brian Rodriguez

Guests: Sign In Sheet Attached

The meeting was called to order at 5:36 pm, by the Board Vice Chair, Dona Bulluck.

Public Comment: A Sign Up sheet has been provided and will be attached. Some parents and game spectators shared their concerns regarding our last basketball game's interaction.

Motion

Marie Allen-Campbell moved that the Board Minutes of October 19, 2023 be approved. Barry Walston seconded the motion. The motion was carried unanimously.

Pamela Williams moved that the Board Minutes of October 25, 2023, (Special Meeting), be approved. Barry Walston seconded the motion. The motion was carried unanimously.

Finance Report – was reviewed by the Board (attachment on file)

Kelly Sweeney asked if there were any questions for the Financials, there were none.

Principal's Report –submitted by Jaymes White, presented and reviewed by the Board (attachment on file)

- We had 6 open staff positions and are now down to 2, Math and SAT Prep. We currently have 2 potential candidates.
Barry Walston asked if these were full time or part time positions. Both positions are full time.
- We currently have 405 Scholars enrolled.
- We paid out \$400 in sub coverage this past month which has been the lowest since we hired Per Diem Subs.
- Mr. White is working with Kelly Sweeney, on the 24-25 School Year, Strategic Budget Plan.
- We are looking into the possibility of purchasing a 15 passenger van. This would be used for transporting to and from games and would also be used for field trips.

Associate Principal's Report: -submitted by Dr. Teresa Haig, presented and reviewed by the Board (attachment on file).

- With regards to classroom management our Deans have been working with the teacher by providing training and classroom support. They also have been assisting teachers by calling parents of the students that are struggling to follow the Student Code of Conduct.
- Dr. Haig Nicol is researching opportunities to bring various electives to Green Tech for high school and college credit.
- Formal observations start in December - February. The attention will be focused to assess teachers' instructional delivery and classroom management; this will help determine our professional development needs.
- Albany Leadership: members of the admin team met with Albany Leadership's leaders to discuss various partnership opportunities, Sage College (Nursing Program), PROM, STEM Day (next year), Black History Program and Co-Ed College courses. We are also discussing other opportunities.

Data Statistics Report: presented and reviewed by the Board (attachment on file).

Director of Academics: presented and reviewed by the Board (attachment on file).

- Curriculum Teachers do not have a deep knowledge of their content, as most of them are new teachers. We have put additional money in the budget to be able to hire college Professors who can work with our teachers twice a week.
- The Instruction Team went through the grades, 30 % or more that have F's we are inquiring why they failed, how many calls were made to parents, what interventions are happening and what reteach strategies are needed.
- Beyond departmental insights, our instructional initiatives included a targeted approach to coaching new teachers and addressing concerns with Teachers of Concern. The collaboration with School Counselors resulted in a comprehensive intervention plan for seniors needing to pass Regents Exams, incorporating structured schedules, parent involvement, and external tutoring agencies. Adjustments to instructional time, strategic coaching, and discussions on Professional Learning Communities (PLC's) further underscore our commitment to continuous improvement and impactful, well-timed educational initiatives.

Director of Student Services Report: presented and reviewed by the Board (attachment on file).

Operations Report: - presented and reviewed by the Board (attachment on file).

- Update, we have managed to reduce the cost of the Public Announcement system's repair from 50K to 13K. The repair will also upgrade our current system by merging our phone system with the PA system. This merge will allow us to make an "All Call" throughout the building or make announcements in different zones. Offices with no speakers will be able to hear the announcements via their speaker phone.
- The dinner program has increased from 25 potential participants in Mid-October to 90 potential participants a night by the end of November.
- Young Landscaping wants to renew the 23-24 SY contract. We have no issues with them, they have a fast response time and they give us timely service. We have not been successful with vendors providing us a quote. Currently, we are month to month and would like to move forward and renew our contract with them

New Business

None

Executive Session

At 7:59 pm, Barry Walston moved that the meeting go into executive session. Marie Allen-Campbell seconded.

Adjournment

Our Board Vice Chair, Dona Bulluck adjourned the meeting.

Respectfully Submitted,

By Tanya Ford-Otieno, Board Assistant